

Minutes

North Summit Fire Service District
Administrative Control Board
Regular Meeting
Station 21
86 E Center St
Coalville, UT 84017
August 15, 2024

1 Vice Chair Donaldson called the meeting to order at 6:09 PM

2 **Board Members Present**

3 Chair Roger Armstrong – *Joined at 6:15*

4 Vice Chair Don Donaldson

5 Treasurer Ari Ioannides

6 Louise Willoughby - *Joined 6:26*

7 Chris Robinson - *Remote*

8 John Adams

9 Steven Dallin - *Excused*

Staff Present

Ben Nielson, Fire Chief

Nick Jarvis, Deputy Fire Chief

Tyler Rowser, District Clerk

Ryan Stack, Deputy County Attorney

10 **Public Present**

11
12 **Item 2 Roll Call**

13 A quorum was present.

14 **Item 3 Closed session in compliance with Utah Code §52-4-205(1) as**
15 **needed, to discuss:**

16 a. Purchase, exchange, or lease of real property.

17 b. Pending or reasonably imminent litigation

18 c. Personnel – to discuss the character, competence, or physical or mental
19 health of an individual.

20 d. Deployment of security personnel, devices, or systems

21 None

22 **Item 4 Reconvene in Open Meeting**

23 **Item 5 Pledge of Allegiance**

24 Vice Chair Donaldson led the board and public in the pledge of allegiance.

25 **Item 6 Work Session**

26 .
27 a. **Financial Update for 2024 Jan-Jun**

28 BC Rowser presented the first half of the year budget v. actuals to the
29 board and explained that we are starting to prepare the budget for
30 next year, which will be presented to the board in October.

31 b. **Chief's Report. Discussion of current operational status.**

32 a. **Buildings**

33 The boardroom is completed, but a few minor things need
34 to be done.

35 b. **Apparatus**

36 The mini pumper has had some issues and is being looked
37 at.

38 **c. Training**

39 220 hours of training, UFRA did live fire training.

40 **d. Operations (Medical/Fire)**

41 The new monitors that were approved last month have
42 arrived, and we are preparing them for service.

43 e. Misc.

44 **2. Public Input**

45 *Public comment is for any matter not on the Agenda. If you wish to*
46 *interact with the Board for public input, please follow the “Public*
47 *Comment Instructions”.*

48 *None*

49 **3. Consideration of Approval**

50

51 **a. Discussion and possible recommendation to the County**
52 **Council for district policy and procedures approval.**

53 **Sections 310, 311, 312, 313, 315, 317, 319, 320, 321, 322, 323, 324,**
54 **325, 326, 327, 328, 330, 331, 332, 333, 906**

55 Board Member Robinson motioned to recommend the policies to the
56 Summit County Council for approval, Chair Armstrong seconded the
57 motion, a vote was called, all ayes, motion passed.

58

59 **4. Board Comments.**

60 *None*

61 **5. Adjourn.**

62 Board Member Robinson motioned to adjourn, Board Member Adams
63 seconded the motion, all ayes, adjourned at 6:35 PM.