

North Summit Fire District
Rules, Policies and Procedures

NSFD Operational Policies and Procedures	Position Descriptions	Firefighter I/EMT-B
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I. JOB SUMMARY

Under the supervision of a Captain, and in compliance with Utah Law and Fire District Policies and Procedures, this FLSA non-exempt position protects life and property by performing firefighting, basic and emergency medical care, and fire prevention duties. Maintains fire equipment, apparatus, and facilities.

II. FLSA STATUS AND WORK HOURS

This is an FLSA non-exempt position. Non-traditional hours including those worked weekends and evenings, and traveling out of the State of Utah, may be encountered from time to time.

III. TOOLS AND EQUIPMENT USED

Emergency medical care equipment, fire apparatus, fire pumps, hoses, and other standard firefighting equipment, power equipment, small hand tools, ladders, radio, personal computer, phone.

IV. PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to stand; walk; run; jump; use hands to finger, handle, or operate objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to sit; climb; balance; stoop, kneel, crouch, or crawl; talk and hear; and taste or smell.

A Firefighter I must frequently lift and/or move up to 50 pounds and occasionally lift and/or move 185 or more pounds. Firefighters also are required to participate in the (P.A.T.) Physical Agility Test, as per the NSFD Personnel Policy. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

V. WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee regularly works in outside weather conditions.

The employee occasionally works near moving mechanical parts and in high, precarious places and is occasionally exposed to wet and/or humid conditions, fumes, or airborne particles, toxic or caustic chemicals, risk of electrical shock, and vibration, heat and sub-zero temperatures.

The noise level in the work environment is usually moderate, except during certain firefighting or EMS activities when noise levels may be loud.

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VI. ESSENTIAL DUTIES, FUNCTIONS AND RESPONSIBILITIES

- A. Assists in the coordination, instruction, and/or supervision of Apprentice Firefighters as assigned.
- B. Performs firefighting activities including driving light (brush trucks/support vehicles) fire apparatus, operating pumps, and related equipment, laying hose, and performing fire suppression tasks.
- C. Responds to medical emergency calls and assists EMS personnel with patient care as needed.
- D. Participates in fire drills, attends classes in firefighting, emergency medical, hazardous materials, and related subjects.
- E. Participates in the preplan and inspection of buildings, the inspection of hydrants, and other fire suppression systems as required.
- F. Maintains firefighting equipment, apparatus, and facilities. Performs minor repairs to district equipment.
- G. Performs general maintenance work in the upkeep of fire facilities and equipment; cleans and washes walls and floors; cares for grounds around station; makes minor repairs; washes, hangs and dries hose; washes, cleans, polishes, maintains and tests apparatus and equipment.
- H. Presents programs to the community on safety, medical, and fire prevention topics.
- I. Performs salvage operations such as throwing salvage covers, water evacuation and debris removal.
- J. Participates in physical fitness activities to maintain the capacity for sustained physical exertion.
- K. All duties and responsibilities designated by NSFD Fire Chief or his administration.

VII. MINIMUM QUALIFICATIONS

- A. High school diploma or GED equivalent.
- B. Must be (18) eighteen years of age or older.
- C. Must have American Heart Association Basic Life Support (BLS) for Healthcare Providers.
- D. Must have IS-100, IS-200, IS-700, and IS-800.
- E. Must have Utah Firefighter I certification.
- F. Must have Utah Hazmat Awareness.
- G. Must have NWCG Firefighter II certification (Red Card).
- H. Must have NREMT Emergency Medical Technician Basic certification or higher.
- I. Must be a citizen of the United States of America at the time of application or provide proof of appropriate work permit.
- J. Must have the ability to learn the operation of fire suppression and other emergency equipment. Must have the ability to learn to apply standard firefighting, basic and advanced life support, and fire prevention techniques.

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- K. Must be able to perform strenuously or to peak physical effort during emergency, training, or station maintenance activities for prolonged periods of time under conditions of extreme heights, intense heat, cold or smoke.
- L. Must be able to read and write the English language. Must have the ability to follow verbal and written instructions, and the ability to communicate effectively orally and in writing.
- M. Must possess or be able to obtain by time of employment a valid Driver's License.
- N. Must have a stable driving history without record of suspension or revocation in any State.
- O. No felony convictions or disqualifying criminal history within the past seven years. Must be of good moral character and of temperate and industrious habits.
- P. This is a safety sensitive position and must pass a criminal background check and drug screen.
- Q. This position does not qualify for tele-commuting.

VIII. DESIRED QUALIFICATIONS

- A. (PALS) Pediatric Advanced Life Support
- B. (ACLS) Advanced Cardiac Life Support
- C. Fire Instructor I
- D. Firefighter II
- E. Utah Hazmat Operations certification

NOTE:

The qualifications above may be substituted with an equivalent combination of education and experience in the Fire Service.

The examples of duties are intended only as illustrations of the various types of work performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and the employee and is subject to change by the employer as the needs of the employer and requirements of the job change.